

Desktop Publishing & Graphic Design

InDesign Project My Favorite Activity

Supplies Needed:

- Adobe InDesign

Instructions:

You will make a 10 page document telling me what your favorite activity/activities are; and the things you do with them.

- Sport(s), Music, Outdoor Stuff, Church.....
- **On each page you will have:**
 - Picture
 - Full paragraph explaining what's going on
- **Changing The Measurement**
 - Edit/Preferences/Units & Increments
 - Horizontal & Vertical change to inches
- **New Document Box**
 - File/New/Document
 - Intent: Print
 - # of Pages: 10
 - Start Page: 1
 - Make sure there is a check mark next to Facing Pages
 - Orientation: Portrait
 - Columns: 1
- **Making of the A-Master**
 - **MAKE SURE YOU ARE CLICKED ON THE A-MASTER**
 - Pages Panel/Double Click the word A-Master
 - **Make a Rectangle Frame Box (Both Pages) – Click the Rectangle Frame Tool on the toolbar**
 - Draw the frame at the top of the page
 - Left Page
 - Click top left reference point
 - X: 0.7 W: 7.025
 - Y: 0.75 H: 4.025
 - Right Page
 - Click top left reference point
 - X: 9.225 W: 7.025
 - Y: 0.75 H: 4.025
 - Each rectangle must be set to:
 - Object/Content/Graphic

- **Make a Text Box (Both Pages) – Click the “T” on the toolbar**
 - Draw the text box under the rectangle frame box you just made
 - Left Page
 - Click top left reference point
 - X: 0.7 W: 7.025
 - Y: 5.3 H: 4.925
 - Right Page
 - Click top left reference point
 - X: 9.225 W: 7.025
 - Y: 5.3 H: 4.925
 - Format Each Text Box – Character & Paragraph Panel
 - Font: Book Antiqua
 - Size: 18 pt.
 - Align: Center Horizontally & Vertically
 - Horizontally through the Paragraph Panel
 - Vertically on the control bar at the top of your screen
 - You have to click off the box, click on your selection tool, click one time on the frame, and then your alignment tools will appear on the right section of your control bar
- **Applying the A-Master**
 - Pages Panel Options/Apply Master to Pages
 - Choose A-Master
 - Apply to Pages 2-10
 - OR Drag and Drop the A-Master onto Pages 2-10

- **Page 1 – Title Page**
 - **REMEMBER TO SELECT ANYTHING YOU FIRST HAVE TO HOLD DOWN SHIFT+CTRL THEN SELECT YOUR OBJECT**
 - You will have to create 2 Text boxes on this page
 - If there is a graphic frame on this page delete it
 - **Text Box 1 – Click the “T” on the toolbar**
 - Draw at top of page
 - Top left reference point
 - X: .98 W: 6.54
 - Y: 1.02 H: 1.12
 - Title of your project goes in here
 - **My Favorite Activity**
 - Format
 - All Caps
 - Font: Algerian
 - Size: 40 Pt.
 - Font Color: Green
 - Have to select words first
 - Alignment: Centered Vertically & Horizontally
 - **Text Box 2 – Click the “T” on the toolbar**
 - Draw under top text box
 - Top left reference point
 - X: .98 W: 6.54
 - Y: 3.36 H: 2.82
 - Type your last name/Press Enter/Type Hour
 - Format
 - Font: Bell MT
 - Size: 48 Pt.
 - Alignment: Centered Vertically & Horizontally
 - Fill Color: Black
- **Save As:**
 - Student Key/Semester 1/Student Name/**My Favorite Activity**
 - You will email your finished project to: vbillington@bbisd.org
- **Inserting Pictures**
 - Find Pictures on Google Images
 - Copy and Paste them into your document
 - You will be using the **Object/Transform/Scale** options to resize your pictures