

Desktop Publishing & Graphic Design

2nd 9 Weeks Project

Christmas ABC's

Supplies Needed:

- Adobe InDesign

Instructions:

You will make a 27 page document answering the questions provided in a complete paragraph.

- **On each page you will have:**
 - Title
 - Picture
 - Full paragraph explaining the question
- **Changing The Measurement**
 - Edit/Preferences/Units & Increments
 - Horizontal & Vertical change to inches
- **New Document Box**
 - File/New/Document
 - Intent: Print
 - # of Pages: 27
 - Start Page: 1
 - Make sure there is a check mark next to Facing Pages
 - Orientation: Portrait
 - Columns: 1
- **Making of the A-Master**
 - **MAKE SURE YOU ARE CLICKED ON THE A-MASTER**
 - Pages Panel/Double Click the word A-Master
 - **Make a Text Box (Both Pages) – Click the “T” on the toolbar**
 - Draw a text box towards the top of the page
 - Left Page
 - Click top left reference point
 - X:1 W: 6.54
 - Y: 1.02 H: 1.12
 - Right Page
 - Click top left reference
 - X: 9.48 W: 6.54
 - Y: 1.02 H: 1.12
 - Type the word Title (in both boxes)
 - Format – Character, Paragraph, & Swatches Panel
 - Font: Algerian
 - Size: 48 Pt.

- Align: Center Horizontally & Vertically
 - Horizontally through the Paragraph Panel
 - Vertically on the control bar at the top of your screen
 - You have to click off the box, click on your selection tool, click one time on the frame, and then your alignment tools will appear on the right section of your control bar
 - Fill Color: Dark Blue
 - Highlight the word, Swatches panel, make sure the Fill button is in front of the stroke, choose the color
- **Make a Rectangle Frame Box (Both Pages) – Click the Rectangle Frame Tool on the toolbar**
 - Draw the frame right under the text box you just made
 - Left Page
 - Click top left reference point
 - X: 1.73 W: 5.08
 - Y: 2.7 H: 4.02
 - Right Page
 - Click top left reference point
 - X: 10.21 W: 5.08
 - Y: 2.7 H: 4.02
 - Each rectangle must be set to:
 - Object/Content/Graphic
- **Make a Text Box (Both Pages) – Click the “T” on the toolbar**
 - Draw the text box under the rectangle frame box you just made
 - Left Page
 - Click top left reference point
 - X: 1 W: 6.54
 - Y: 7.36 H: 2.98
 - Right Page
 - Click top left reference point
 - X: 9.48 W: 6.54
 - Y: 7.36 H: 2.98
 - Type the word Paragraph (in both text boxes)
 - Format – Character & Paragraph Panel
 - Font: Book Antiqua
 - Size: 18 pt.
 - Align: Center Horizontally & Vertically
 - Horizontally through the Paragraph Panel
 - Vertically on the control bar at the top of your screen
 - You have to click off the box, click on your selection tool, click one time on the frame, and then your alignment tools will appear on the right section of your control bar
- **Applying the A-Master**
 - Pages Panel Options/Apply Master to Pages
 - Choose A-Master
 - Apply to Pages 2-27
 - OR Drag and Drop the A-Master onto Pages 2-27

- **Page 1 – Title Page**
 - **REMEMBER TO SELECT ANYTHING YOU FIRST HAVE TO HOLD DOWN SHIFT+CTRL THEN SELECT YOUR OBJECT**
 - Text Box 1
 - Top left reference point
 - X: .98 W: 6.54
 - Y: 1.02 H: 1.12
 - Title of your project goes in here
 - ABC^s
 - Format
 - All Caps
 - Font: Algerian
 - Size: 60 Pt.
 - Fill Color: Dark Blue
 - Make the “S” superscript
 - Text Box 2
 - Top left reference point
 - X: .98 W: 6.54
 - Y: 3.36 H: 2.82
 - Type your last name/Press Enter/Type Hour
 - Format
 - Font: Bell MT
 - Size: 48 Pt.
 - Alignment: Centered Vertically & Horizontally
 - Fill Color: Black
 - Text Box 3
 - Top left reference Point
 - X: .98 W: 6.54
 - Y: 7.4 H: 1.12
 - Type 1st 9 Weeks Project
 - Format
 - Font: Book Antiqua
 - Size: 36 Pt.
 - Alignment: Centered Vertically & Horizontally
 - Fill Color: Black
 - Make the “ST” Superscript
- **Save As:**
 - Student Key/Semester 1/9 Weeks Projects/2nd 9 Weeks/Christmas ABC's
 - **You will email your finished project to: vbillington@bbisd.org**
- **Inserting Pictures**
 - Find Pictures on Google Images
 - Copy and Paste them into your document
 - You will be using the **Object/Transform/Scale** options to resize your pictures

Here are the questions that you will answer in a complete paragraph

- **A-Angel**

If you were an angel for Christmas who would you love to watch over and bless for the holiday and why?

- **B-Bother**

What are three things that bother you about the Christmas holiday and why?

- **C-Candy**

Name three types of Christmas candy that you HAVE to have every Christmas?

- **D-Don't**

What are the three things that you don't like to do during the Christmas holiday that your parents always make you do?

- **E-Eat**

What are your three favorite things to eat at Christmas dinner?

- **F-Families**

What family members do you get to see at Christmas Eve or Christmas day that you usually don't get to see?

- **G-Gifts**

Name three gifts that you would like to receive for Christmas?

- **H-Happy**

Which of the following would make you happier to do and why:

Bring back a loved one that has passed away; so that you and your family could spend Christmas with them; or to be able to pay for a loved one (that you haven't seen in a long time) to come spend the whole Christmas break with you?

- **I-If**

If you were an elf working in Santa's Toy Shop; what toy would you be in charge of building and why?

- **J-Joy**

Name something or someone that brings you joy during Christmas

- **K-Kid**

When you were a little kid; what was your most favorite thing about the whole Christmas experience?

- **L-Love**

Describe three things that you love about the Christmas holiday and why?

- **M-Money**

If money were no object and you had a chance to bring the joy of Christmas to a family in need; who would you choose, what would you do for them, and why would you do those things for them?

- **N-Nose**

What are three situations that you think Rudolph's nose would come in handy and why?

- **O-Only**

If you were told that you could only keep one of your presents; and that you had to give the rest of them away to another child who didn't get anything for Christmas; who would you choose to give your presents to and why?

- **P-Pie**

What types of pies are made for Christmas dinner and which one is your favorite?

- **Q-Quilt**

What is your favorite quilt/cover that is a must have during the cold days of Christmas and why do you have to have that certain quilt/cover?

- **R-Reasons**

Describe three reasons that you feel the holiday Christmas is all about?

- **S-Santa Clause**

If you had to be Santa Clause for Christmas and deliver presents to the world where would you start? Who would you take with you? How long do you think it would take you?

- **T-Title**

If you could pick a name other than Santa that you think would best describe him and the things he does; what would it be and why?

- **U-Under The Tree**

Tell me about the emotions (how it makes you feel) when you get to see your presents under the tree for the 1st time?

- **V-Visit**

What places do you visit or what family/people do you get to visit during Christmas?

- **W-Wishes**

What are some wishes you would like to have come true for Christmas and why?

- **X-X-ray**

You have just been given X-ray eyes! Would you use this power to look at the presents under the tree or do you like the whole surprise factor or waiting till Christmas day?

- **Y-Yell**

Tell about a time you really yelled and got excited about a present that you received on Christmas day?

- **Z-Zero**

If you were told that you were going to get ZERO presents for Christmas because there is no money; what type of things could you make from stuff around the house to give as presents?