

**SPECIAL AGENDA
 BROKEN BOW PUBLIC TRUST
 BROKEN BOW SCHOOL DISTRICT I-074
 November 4, 2019, 12:00 p.m.
 Broken Bow Administration and Board of Education Building
 Board Room
 108 West 5th ST, Broken Bow, OK 74728**

Note that the Trust Meeting of October 14, and the special meeting on October 28, 2019 did not take place, due to lack of quorum.

As required by § 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Broken Bow Public Trust of Independent School District No. 74, McCurtain County, Oklahoma, will hold a special meeting on November 4, 2019 at 12:00 p.m., in the Board of Education Building, Broken Bow Public Schools, 108 West 5th St., Broken Bow, Oklahoma.

1. Call to Order
2. Roll Call
3. Superintendent's Report
4. Vote to approve the minutes from the regular Trust meeting on 7/15/19.
5. Discuss and vote to approve / not approve the following expenditures:

Archey-Warren-Dunn Insurance Bond position Schedule Renewal	Total	\$350.00

Sarah Prater, CPA Exempt Organization Services for 1st Qtr 2019 (July –Sept.2019)		\$530.00
2018 Exempt Organization Tax Preparation-Federal & State for Fiscal Year ending Jun30, 2019		\$775.00
Form 990 2018 Federal Tax		
Form 512E 2018 Oklahoma Tax		
Total for Sarah Prater, CPA		\$1,305.00

6. Discuss and vote on the 990 Federal forms & OK 512E tax returns, presented by Sarah Prater, CPA.
7. Discuss and vote to approve/not approve the schedule of meetings for the Public Trust for the 2020 calendar year.
8. Vote to approve the engagement letter for the 1099 Misc forms due in January.
9. Discuss and vote to approve/not approve the Financial Statements, Quarter ended September 30, 2019 & 2018.
10. Vote to approve the minutes of this meeting of November 4, 2019.
11. Vote to adjourn. Time ____ p.m.

The agenda was posted by 12:00 p.m. on November 1, 2019 by Gail Hopson, Broken Bow Board of Education Minutes Clerk.