

**AGENDA**

**BROKEN BOW PUBLIC TRUST**

**BROKEN BOW SCHOOL DISTRICT I-074**

**October 14, 2019, 5:30 p.m.**

**Broken Bow Administration and Board of Education Building**

**Board Room**

**108 West 5<sup>th</sup> ST, Broken Bow, OK 74728**

As required by § 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Broken Bow Public Trust of Independent School District No. 74, McCurtain County, Oklahoma, will hold a regular meeting on October 14, 2019 at 5:30 p.m., in the Board of Education Building, Broken Bow Public Schools, 108 West 5<sup>th</sup> St., Broken Bow, Oklahoma.

1. Call to Order
2. Roll Call
3. Superintendent's Report
4. Vote to approve the minutes from the regular Trust meeting on 7/15/19.
5. Discuss and vote to approve / not approve the following expenditures:

<u>Archey-Warren-Dunn Insurance</u>		
<u>Bond position Schedule Renewal</u>	<u>Total</u>	<u>\$350.00</u>

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<u>Sarah Prater, CPA</u>		
Exempt Organization Services for 1 <sup>st</sup> Qtr 2019 (July –Sept.2019)		\$530.00

2018 Exempt Organization Tax Preparation-Federal & State for Fiscal Year ending Jun30, 2019		\$775.00
Form 990 2018 Federal Tax		
Form 512E 2018 Oklahoma Tax		
<u>Total for Sarah Prater, CPA</u>		<u>\$1,305.00</u>

6. Discuss and vote on the 990 Federal forms & OK 512E tax returns, presented by Sarah Prater, CPA.
7. Discuss and vote to approve/not approve the schedule of meetings for the Public Trust for the 2020 calendar year.
8. Vote to approve the engagement letter for the 1099 Misc forms due in January.
9. Approve the minutes of this meeting of October 14, 2019.
10. Vote to adjourn. Time \_\_\_\_ p.m.

The agenda was posted by 3:00 p.m. on October 11, 2019 by Gail Hopson, Broken Bow Board of Education Minutes Clerk.